



# Bethany Busy Bee Early Learning Center

## APPLICATION FOR EMPLOYMENT

Bethany Busy Bee Preschool does not discriminate on the basis of race, color, religion, sex, disability, mental status or citizenship. Busy Bee Preschool complies with applicable state and local laws governing nondiscrimination in employment.

### Personal Information (Please print or type)

Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Phone \_\_\_\_\_ e-mail \_\_\_\_\_

Years at this address \_\_\_\_\_ Previous Address \_\_\_\_\_

Cell Phone \_\_\_\_\_ Best time/way to reach you \_\_\_\_\_ Date Available \_\_\_\_\_

Birth date \_\_\_\_\_ Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_

Maiden Name \_\_\_\_\_ Spouse's Name \_\_\_\_\_

Have you any physical conditions that could restrict your performance of the job for which you are applying? \_\_\_\_\_

Which position are you interested in? \_\_\_\_\_

Please circle one: Full time Part-time Substitute Pay Requirements \_\_\_\_\_

Are you willing to work in a team teaching situation? \_\_\_\_\_

Are you willing to perform custodial duties if necessary? \_\_\_\_\_

### Personal Testimony

Do you know Jesus Christ as your personal Savior? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you a member or a regular attendee of Bethany Evangelical Free Church?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, how long have you been involved here? \_\_\_\_\_

If the above is no, do you regularly attend a Bible believing church? Yes \_\_\_\_\_ No \_\_\_\_\_

Which one? \_\_\_\_\_ How long have you been involved there? \_\_\_\_\_

What church activities do you regularly participate in?

\_\_\_\_\_

Please attach a separate piece of paper with your personal testimony and a synopsis of your personal ministry.

**Education (Please attach a copy of your transcript or diploma)**

High School \_\_\_\_\_ Years completed 9 10 11 12

Specialized training, skill, apprenticeships, honors and extracurricular activities: \_\_\_\_\_

College/University: \_\_\_\_\_ Years completed \_\_\_\_\_

Diploma/degree \_\_\_\_\_ Course of study \_\_\_\_\_

Grad./Profess. \_\_\_\_\_ Years completed \_\_\_\_\_

Specialized training, skills, apprenticeships, honors and extracurricular activities: \_\_\_\_\_

List any additional areas of special study or training that would benefit your job: \_\_\_\_\_

List professional organizations of which you are a member: \_\_\_\_\_

Would you be willing to continue your education by enrolling in certain college courses or other training programs that may be recommended? \_\_\_\_\_

**Professional References**

These should be the people best qualified and willing to give an objective appraisal of your fitness for the position you seek. Please do not list relatives.

Name \_\_\_\_\_ e-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ e-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ e-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

**Employment History**

Please complete the below section even if you are attaching a resume. Start with you present or most recent job and list your three former employers.

**Employer** \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Job Title \_\_\_\_\_ Hrly rate/salary \_\_\_\_\_

Work performed \_\_\_\_\_ Supervisor \_\_\_\_\_

Dates employed \_\_\_\_\_ Reason for leaving \_\_\_\_\_

**Employer** \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Job Title \_\_\_\_\_ Hrly rate/salary \_\_\_\_\_

Work performed \_\_\_\_\_ Supervisor \_\_\_\_\_

Dates employed \_\_\_\_\_ Reason for leaving \_\_\_\_\_

**Employer** \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Job Title \_\_\_\_\_ Hrly rate/salary \_\_\_\_\_

Work performed \_\_\_\_\_ Supervisor \_\_\_\_\_

Dates employed \_\_\_\_\_ Reason for leaving \_\_\_\_\_

## **Volunteer Experiences**

Organization \_\_\_\_\_ Dates \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_

Work performed \_\_\_\_\_

Organization \_\_\_\_\_ Dates \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_

Work performed \_\_\_\_\_

## Confidential Information

Why do you want to work at Bethany Busy Bee Early Learning Center? \_\_\_\_\_

Colorado state law requires that we do a background, fingerprint check, and National Sex Offender check on potential employees. Is there anything this process might disclose that you want to explain? \_\_\_\_\_

Have you ever been convicted of a crime (misdemeanor or felony) including child abuse, child neglect, or an unlawful sexual offense? \_\_\_\_\_

Do you have any objection to caring for children with disabling, chronic or infectious conditions? \_\_\_\_\_

Please list all responsibilities if any, that you are **not** willing to do. \_\_\_\_\_

I fully understand that at Bethany Busy Bee Early Learning Center the children will be encouraged to learn about God and His creation through all of the activities planned. I will aid in this through providing the students a safe, nurturing, and loving environment in which to experience God's love. I am in agreement with the Bethany Busy Bee's philosophy that God has created each person special, with unique abilities and needs. I agree to do my best to meet our goals, to help each child develop emotionally, socially, cognitively, physically and spiritually; and to provide the best quality Christian education for all children, giving them a fun, positive first start for their school years.

Your signature \_\_\_\_\_

## Perjury Statement

"Any applicant who knowingly or willfully makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in Section 18-8-503, C.R.S., and, upon conviction thereof, shall be punished accordingly."

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_